



*Delivering Excellence Every Day*

**Bid No: CI-13-39**  
**Opening: 10:00 a.m.**  
**Date: July 11, 2013**

# **INVITATION TO BID**

## **SALE OF:**

*Miami-Dade County*  
**Internal Services Department**  
**Fleet Management Division**

**Miscellaneous Vehicle**



**ISSUED BY:**  
**MIAMI - DADE COUNTY**  
**INTERNAL SERVICES DEPARTMENT**



**Bid No: CI-13-39**  
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# BID DOCUMENT

Questions? Visit the Internal Services Department Web Site at: <http://www.miamidade.gov/internalservices/bid-sales.asp>

## TERMS AND CONDITIONS

Read this entire bid document carefully. There are specific payment and removal deadlines. You are also subject to other obligations which you must meet as specified within this bid document. Failure to meet these requirements will result in penalties. Do not bid on any item you have not inspected. Follow the instructions carefully.

## AWARD NOTIFICATION

—OFFICIAL RESULTS WILL BE POSTED AT THE INTERNAL SERVICES DEPARTMENT / COUNTY STORE AT 980 WEST 84TH STREET, HIALEAH, FLORIDA, NOT LATER THAN 12:00 P.M. ON THE MONDAY IMMEDIATELY FOLLOWING THE OPENING DATE. This posting is the OFFICIAL NOTIFICATION AND AWARD to the successful bidders. Bidders are hereby advised that they are responsible to inform themselves of their bid status from this posting. **DO NOT CALL FOR BID RESULTS.** We will attempt to fax or telephone award notification and payment information to the successful bidders. However, we assume no responsibility or liability for any failure in communication and it is the Bidder's responsibility to meet the payment and removal deadline requirements.

## BIDS

—**Bid Amounts:** Refer to the Bid Proposal and Certification Form. Insert in the appropriate "Amount Bid" blank the dollar amount you agree to pay for each item you want to bid on. The **dollar amount entered must be in whole dollar increments** or it will be **rounded down** to the nearest whole dollar. Entries must be typed or clearly printed in ink. **No pencil.** Use of erasable ink is not permitted. **All strikeovers, changes and corrections must be initialed.** Questionable entries may be rejected. **Be sure to enter each bid amount in the correct blank.** Bidding is limited to the established bid document format.

—**Bid Delivery:** Keep Terms & Conditions for your reference. Separate and deliver your "Bid Proposal and Certification Form" to the **Internal Services Division / County Store, which is open from 9:30 A.M. to 2:30 P.M. Monday through Friday (except County holidays), and which is located at 980 West 84th Street in Hialeah, Florida 33014.** Miami-Dade County will not be responsible for delivery delays or non-receipt of bids caused by the U.S. Postal Service, other delivery service carriers, or caused by any other occurrence. All bids must be in sealed envelopes or containers marked with the bidder's name and address, the sale number of this sale and the date of bid opening, all printed on the outside of the envelope or container. Bids/Proposals will be opened promptly at the submittal deadline. Bids/proposals received after the published deadline will not be opened or considered.

\*\*\*KEEP THIS PAGE\*\*\*

TERMS & CONDITIONS

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SALE NUMBER: CI-13-39

Deliver Bids not later than: **10:00 A.M.** Eastern Time  
July 11, 2013



—**Bid Deposit:** *Refer to the Bid Proposal and Certification Form.* A Bid Deposit, **consisting of a Cashier's Check**, in the amount of ten percent (10%) of the total bid amount must accompany your bid. Any *Cashier's Check* presented must be drawn upon a United States bank and made payable to "**Board of County Commissioners.**" Deposits will be returned to unsuccessful bidders upon presentation of adequate identification. Deposits are not required from State, County, or Municipal governments. **NO CASH, personal, certified, travelers, or company checks, money orders, or credit cards will be accepted. Bids received without the required bid deposit will be rejected.**

—**Bid Opening:** Bids will be opened at **10:00 A.M.** at the **Internal Services Division / County Store, 980 West 84th Street, Hialeah, Florida**, on the specified date. Interested persons are invited to attend. Tie bids will be resolved in favor of the bid with the earliest receipt date/time stamp.

## **FORFEITURE**

—**FAILURE TO COMPLETE PAYMENT FOR, OR REMOVE AWARDED ITEMS WITHIN THE TIME SPECIFIED IN THE BID PROPOSAL AND CERTIFICATION FORM WILL RESULT IN LIQUIDATED DAMAGES IN THE FORM OF FORFEITURE OF THE BIDDER'S DEPOSIT OR, FORFEITURE OF PERFORMANCE BOND AND FULL PURCHASE PRICE.** Ownership rights to, and claims upon, subject items will also be forfeited and bidder will voluntarily relinquish all such rights without protest. Said rights will thereupon automatically revert to the County without further action of either party.

## **GENERAL CONDITIONS**

—**ALL BIDDERS AND THEIR BIDS ARE SUBJECT TO THE CONDITIONS SPECIFIED IN THE NOTICE OF SALE, BID DOCUMENT, BID PROPOSAL AND CERTIFICATION FORM, AND NOTICE OF AWARD.** Bids not complying with these conditions are subject to rejection. Bids not submitted on the *Official Bid Proposal and Certification Form* will be rejected. **Bidder must sign each page of the *Bid Proposal and Certification Form*, where indicated.** Bids containing any alteration, addition, condition, limitation, unauthorized alternatives or showing irregularities of any kind may be rejected as non-responsive or irregular.

—Each Bidder must complete all pages of the Bid Proposal and Certification Form and submit it in a sealed envelope with the name of the bidder, bidder's address, sale number and date of opening printed or written on the outside of the envelope, for the bid to be considered. Include only **one** *Bid Proposal and Certification Form* per envelope.

**THE COUNTY RESERVES THE RIGHT TO REMOVE ANY ITEM FROM THE SALE PRIOR TO THE BID OPENING AND TO WAIVE ANY INFORMALITIES IN OR TO REJECT ANY OR ALL BIDS.**

—**Bidders must thoroughly examine the terms, conditions and instructions contained in this Invitation to Bid. No plea of ignorance by the successful bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the successful bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the Notice of Sale, the Invitation to Bid, the Bid Proposal and Certification Form, and the Notice of Award will be accepted as a basis for varying the requirements of the County.**

### **—Indemnification.**

Successful Bidder shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Successful Bidder or its employees, agents, servants, partners, principals, or subcontractors. Successful Bidder shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Successful Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

### **INSPECTION OF PROPERTY PRIOR TO BID**

—Property may be viewed ***Only on Monday, Wednesday or Friday***, during the period from ***June 28, 2013 to July 11, 2013***. Inspections may be conducted during the hours as listed in the Bid proposal and Certification Form, beginning Friday, ***June 28, 2013***.

### **ORAL STATEMENTS AND MODIFICATIONS**

—Any oral statement or representation by any representative of the County, changing or supplementing the Invitation to Bid (Bid Document) or contract or any condition thereof, is unauthorized and shall confer no right upon the Bidder or Purchaser.

### **BID AWARDS**

—If you are the awarded bidder for more than one item, or lot, you are required to submit payment for all items or lots. Failure to comply with this requirement will result in the disqualification of the bidder.

### **PAYMENT**

—**COMPLETE PAYMENT IN FULL AT 980 West 84th Street, Hialeah, Florida, MONDAY THROUGH FRIDAY (EXCLUDING COUNTY HOLIDAYS) ONLY BETWEEN THE HOURS OF 9:30 A.M. AND 2:30 P.M. PRIOR TO THE REQUIRED PAYMENT DUE DATE SPECIFIED BELOW.**

Other transactions (bond and deposit retrievals, titles, etc.) must be made at the same location and hours until the required removal date, at which point the sale will be closed out.

—**METHOD OF PAYMENT:** Only Buyer's **Visa, MasterCard, Discover** or **Cashier's Check**, drawn upon a U.S. bank, and made payable to: "Board of County Commissioners." **NO CASH ACCEPTED.** See BID Deposit.

\*\*\*KEEP THIS PAGE\*\*\*  
TERMS & CONDITIONS  
PAGE 3 OF 4

—MAKE FULL PAYMENT ON OR BEFORE: **Thursday, July 18, 2013.**

## **PERFORMANCE BOND**

—A performance bond of twenty percent (20%) of the bid amount or two hundred dollars (\$200), whichever is greater, will be required for each item (or lot) awarded (maximum bond will not exceed one thousand dollars (\$1,000) per bidder unless otherwise noted). **Bond shall be paid ONLY by Cashier's Check, made payable to: "Board of County Commissioners." NO CASH ACCEPT-ED.** Bond must be paid when complete payment is made. The bond will be returned upon presentation of adequate identification and only after the successful removal of all awarded items in compliance with the terms and conditions specified in this Invitation to Bid. Bond may be returned to buyer by U.S. Certified Mail, in which case it will be mailed to the buyer's address as listed on the bid document.

## **REMOVAL OF AWARDED ITEMS**

—No removal will be permitted until the property has been paid for in full. The County will not be responsible for damage or loss after vehicle acceptance, as evidenced by assignment of certificate of title. Loading and removal are not permitted on Saturdays, Sundays, legal holidays or periods other than normal business hours. The County will not act as liaison in any fashion between the Purchaser and any transportation contractor, sub-contractor or carrier.

—Loading, removal and transportation of awarded property is the purchaser's responsibility. Purchaser shall reimburse the County from the performance bond for any damage to County property caused during removal operations. If performance bond is inadequate, Purchaser will provide additional reimbursement as required. Activities other than loading and removal are not permitted on County premises.

## **DEADLINE FOR REMOVAL**

—REMOVE AWARDED ITEMS ON OR BEFORE:

***(Between 9:00am thru 1:00pm):***

**Friday, July 19, 2013.**

## **TELEGRAPHIC AND TELEPHONIC BIDS**

—Bids or bid modifications by telegram, mailgram, telephone, facsimile transmission, or telegraph are not acceptable and will not be considered.

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TERMS & CONDITIONS  
PAGE 4 OF 4

TO: Surplus Property Sales Manager  
Internal Services Department / County Store  
980 West 84th Street  
Hialeah, Florida 33014

**SEALED BID NO. CI-13-39**  
**BID DATE: July 11, 2013**  
**Opening: 10:00 a.m.**

**BID PROPOSAL AND CERTIFICATION FORM**

The Undersigned, as Bidder hereby declares that the only persons interested in this Bid Proposal are named herein and that no other person has any interest in this Bid. This Bid is made without previous understanding, agreement, or connection with any person, firm or corporation making a Bid for the same property and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. I certify that I am not under eighteen (18) years of age and that I have not colluded, conspired or agreed, directly or indirectly with any bidder or person to submit a sham bid, or to refrain from bidding, or to fix my bid price, or that of any other bidder.

It is hereby affirmed that this Bid is being made in full and complete accordance with, and subject to, all the terms and conditions set forth in, and covered by, the Bid Document (Invitation to Bid), a copy of which was received. I have read all the terms and conditions contained within the Bid Document and have satisfied myself fully relative to all matters including the condition of the property being sold and the work necessary to remove the property. I agree to all terms and conditions of sale and will accept any awards made to me as a result of this quotation with the understanding that I have physically inspected the property to my satisfaction.

**I AM AGREEING TO PURCHASE ANY PROPERTY OFFERED AS A PART OF THIS SALE IN AN "AS IS, WHERE IS" CONDITION WITH ALL FAULTS, WHETHER REVEALED OR NOT, WITH NO GUARANTEE OR WARRANTY EXPRESS, OR IMPLIED. FURTHER, THAT REFUNDS OR EXCHANGES ARE NOT ALLOWED AND THAT MIAMI - DADE COUNTY IS EXCLUDING ALL IMPLIED WARRANTIES UNDER THE UNIFORM COMMERCIAL CODE, OR SIMILAR LAWS, INCLUDING WITHOUT LIMITATION, THE FACT THAT THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS ARE HEREBY EXCLUDED.**

It is agreed that formal acceptance of this bid by the County shall constitute a valid and enforceable contract between the two parties. The Bidder agrees to be bound by all obligations, terms and conditions as set forth in the Bid Document and the Bid Proposal and Certification Form.

If I am a successful bidder, I shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by me or my employees, agents, servants, partners, principals or subcontractors. I agree that I shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon.

**\*\*\*SUBMIT THIS PAGE\*\*\***  
**BID PROPOSAL AND CERTIFICATION**  
**PAGE 1 OF 7**

(Continued from Page 1)

I expressly understand and agree that any insurance protection required by this Agreement or otherwise provided by me shall in no way limit my responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided. I agree to save Miami - Dade County harmless from any and all claims, demands, debts, liabilities, costs, and attorney's fees arising out of, claimed on account of or in any manner predicated upon the use, loss of, or damage to the property of, and injuries to, or the death of any and all persons whatsoever, in any manner caused or contributed to by me as bidder or purchaser, my agents, servants or employees while in, upon, or about the sale or the property site on which the property sold or offered for sale is located, or while going to or departing from such areas. I also agree to meet the following deadlines:

**FULL PAYMENT FOR AWARDED ITEMS MUST BE MADE ON OR BEFORE:**

**Thursday, July 18, 2013**

**ITEMS AWARDED MUST BE COMPLETELY REMOVED TO THE SATISFACTION OF THE COUNTY ON OR BEFORE:**

***(Between 9:00am thru 1:00pm):***

**Friday, July 19, 2013**

**I UNDERSTAND THAT FAILURE TO ADHERE TO THE PAYMENT AND REMOVAL DATES WILL RESULT IN THE FORFEITURE OF MY BID DEPOSIT, OR PERFORMANCE BOND AND FULL PURCHASE PRICE WITH ALL OWNERSHIP RIGHTS REVERTING TO MIAMI -DADE COUNTY.**

**I FURTHER UNDERSTAND THAT BIDS/PROPOSALS MUST BE SUBMITTED IN A SEALED ENVELOPE OR CONTAINER AND WILL BE OPENED PROMPTLY AT THE SUBMITTAL DEADLINE. BIDS/PROPOSALS RECEIVED AFTER THE FIRST BID/PROPOSAL ENVELOPE OR CONTAINER HAS BEEN OPENED WILL NOT BE OPENED OR CONSIDERED.**

**\*\*\*SUBMIT THIS PAGE\*\*\***

**BID PROPOSAL AND CERTIFICATION  
PAGE 2 OF 7**



**COMPLETE ALL BLANKS BELOW. SIGN EACH PAGE OF THIS BID PROPOSAL AND CERTIFICATION FORM WHERE INDICATED. SEPARATE AND KEEP THE "TERMS AND CONDITIONS" PAGES FOR YOUR REFERENCE AND SUBMIT THE "BID PROPOSAL AND CERTIFICATION FORM" PAGES WITH THE REQUIRED BID DEPOSIT.**

PRINT THE NAME OF THE PERSON BIDDING: \_\_\_\_\_

PRINT COMPANY NAME (if any): \_\_\_\_\_

NAME TO BE USED ON TITLE: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

MAILING ADDRESS (if other than above): \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

TELEPHONE #: (    ) \_\_\_\_\_ FAX #: (    ) \_\_\_\_\_

OTHER TELEPHONE #: (    ) \_\_\_\_\_

**\*\*\*SUBMIT THIS PAGE\*\*\***

**BID PROPOSAL AND CERTIFICATION  
PAGE 3 OF 7**

**BID PROPOSAL AND CERTIFICATION FORM****SEALED BID NO. CI-13-39****BID DATE: July 11, 2013**

Insert in the "Amount Bid" blank the total amount you agree to pay for the property. Entries must be typed or clearly printed in ink. Use of erasable ink is not permitted. Strikeovers, changes, and corrections by the Bidder must be initialed. Questionable entries will be rejected. Item numbers with (T) after the item number will be sold with Florida Certificate of Title; items with (CD) after the item number will be sold with Florida Certificate of Destruction. Items sold with (CD) are considered salvage and cannot be legally re-registered in the State of Florida as road-operable vehicles.

Item #	Item Description	Item #	Amount Bid
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The following items are located at the Miami-Dade Department of Internal Services, Fleet Management facility at 8801 NW 58 Street, Miami, Florida. Property may be inspected Monday, Wednesday and Friday, between the hours of 9:00 a.m. and 1:00 p.m., beginning Friday, June 28, 2013.

Note: Vehicles denoted with asterisk (\*) Have been used as police vehicles.

- |          |  |      |       |
|----------|--|------|-------|
| 1. (T)   | DC# 22597, 1999 Dodge Van,<br>Vin 2B5WB35YXXK561117.....               | 1.\$ | _____ |
| 2. (T)   | DC# 22763, 1999 Ford Explorer 4dr,<br>Vin 1FMYU22X0XUC90705.....       | 2.\$ | _____ |
| 3. (T)   | DC# 26420, 2002 Dodge Van,<br>Vin 2B5WB35Z12K127024.....               | 3.\$ | _____ |
| 4. (T)   | DC# 24740, 2001 Dodge Van,<br>Vin 2B7KB31Y41K533641.....               | 4.\$ | _____ |
| 5. (T)   | DC# 23799, 2000 Ford Van,<br>Vin 1FMRE1129YHB67352.....                | 5.\$ | _____ |
| 6. (T)   | DC# 21898, 1999 Dodge Pickup Truck,<br>Vin 3B7KC26Z7XM584860.....      | 6.\$ | _____ |
| 7. (T) * | DC# 24438, 2001 Ford Taurus 4dr,<br>Vin 1FAFP52281A238178.....         | 7.\$ | _____ |
| 8. (T) * | DC# 29091, 2005 Ford Crown Victoria 4dr,<br>Vin 2FAHP71W45X165199..... | 8.\$ | _____ |

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BID PROPOSAL AND CERTIFICATION  
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**BID PROPOSAL AND CERTIFICATION FORM****SEALED BID NO. CI-13-39****BID DATE: July 11, 2013**

<b>Item #</b>	<b>Item Description</b>	<b>Item #</b>	<b>Amount Bid</b>
9. (T) *	DC# 28619, 2005 Ford Crown Victoria 4dr, Vin 2FAHP71W95X101241.....	9.	\$ _____
10. (T) *	DC# 25722, 2002 Ford Crown Victoria 4dr, Vin 2FAFP71W32X127790.....	10.	\$ _____
11. (T)	DC# 20579, 1997 Ford Pickup Truck, Vin 3FTHF25H7VMA45047.....	11.	\$ _____
12. (T) *	DC# 24499, 2001 Ford Taurus 4dr, Vin 1FAFP52211A238166.....	12.	\$ _____
13. (T) *	DC# 28485, 2004 Ford Crown Victoria 4dr, Vin 2FAHP71W84X175958.....	13.	\$ _____
14. (T)	DC# 28068, 2003 Toyota Prius 4dr, Vin JT2BK12U830088074.....	14.	\$ _____
15. (T)	DC# 1298A, 2007 Toyota Prius 4dr, Vin JTDKB20U573254894 .....	15.	\$ _____
16. (T) *	DC# 26555, 2002 Buick Century 4dr, Vin 2G4WS52J721297410.....	16.	\$ _____
17. (T)	DC# 23887, 2000 Dodge Van, Vin 2B7LB31Z5YK161959 .....	17.	\$ _____
18. (T)	DC# 18537, 1995 Ford Pickup Truck, Vin 1FTEF25N8SNB47676 .....	18.	\$ _____

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**BID PROPOSAL AND CERTIFICATION FORM****SEALED BID NO. CI-13-39****BID DATE: July 11, 2013**

<b>Item #</b>	<b>Item Description</b>	<b>Item #</b>	<b>Amount Bid</b>
19. (T)	DC# 21930, 1999 Dodge Pickup Truck, Vin 3B7KF26Z1XM572369.....	19.\$	_____
20. (T)	DC# 21073, 1997 Jeep Cherokee 4dr, Vin 1J4FJ28S7VL603343.....	20.\$	_____
21. (T)	DC# 21893, 1999 Dodge Pickup Truck, Vin 3B7KC26Z6XM584865.....	21.\$	_____
22. (T) *	DC# 23293, 2000 Ford Crown Victoria 4dr, Vin 2FAFP71W2YX190372.....	22.\$	_____
23. (T) *	DC# 28526, 2004 Ford Crown Victoria 4dr, Vin 2FAHP71W84X175961.....	23.\$	_____
24. (T) *	DC# 27727, 2003 Ford Crown Victoria 4dr, Vin 2FAFP71W73X202458 .....	24.\$	_____
25. (T)	DC# 24783, 2001 Dodge Van, Vin 2B7KB31Y01K533622 .....	25.\$	_____
26. (T) *	DC# 29024, 2005 Ford Crown Victoria 4dr, Vin 2FAHP71W85X165125.....	26.\$	_____
27. (T) *	DC# 27667, 2003 Ford Crown Victoria 4dr, Vin 2FAFP71W93X202493 .....	27.\$	_____
28. (T) *	DC# 25911, 2002 Ford Crown Victoria 4dr, Vin 2FAFP71W72X144723 .....	28.\$	_____
29. (T) *	DC# 21272, 1998 Ford Taurus 4dr, Vin 1FAFP52U8WA213662.....	29.\$	_____
30. (T) *	DC# 27519, 2003 Ford Crown Victoria 4dr, Vin 2FAFP71W03X200793 .....	30.\$	_____

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BID PROPOSAL AND CERTIFICATION  
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TOTAL AMOUNT BID: ADD TOGETHER EACH "AMOUNT BID"  
FOR ALL ITEMS FROM 1 THROUGH 30,  
AND PLACE THE TOTAL BID AMOUNT HERE:

TOTAL BID \$ \_\_\_\_\_

A BID DEPOSIT IS REQUIRED (BY **CASHIER'S CHECK ONLY**, PAYABLE TO "BOARD OF COUNTY COMMISSIONERS"). TEN PERCENT (10%) OF THE TOTAL BID IS REQUIRED. MULTIPLY THE TOTAL BID AMOUNT BY 10%, ROUND THE RESULTING NUMBER TO THE NEAREST WHOLE DOLLAR, AND ENTER THE REQUIRED BID DEPOSIT HERE:

BID DEPOSIT: \$ \_\_\_\_\_

**Deliver your completed Bid Proposal and Certification Form to:**

**Internal Services Department / County Store**

980 West 84th Street

Hialeah, Florida 33014

Your bid must be received before 10:00 A.M. Eastern Time on the Bid Opening Date, as shown in the upper right hand corner of this page.

Bids/Proposals received after the first Bid/Proposal Envelope or Container has been opened will not be opened or considered.

By signing this page, you are confirming that you have read this document and you are agreed to meet all requirements specified within bid document. Do not bid on any item you have not inspected. Failure to meet these requirements will result in penalties. Follow the instructions carefully.

**SIGN THIS PAGE**



\_\_\_\_\_  
Bidder's Signature

**\*\*\*SUBMIT THIS PAGE\*\*\***

BID PROPOSAL AND CERTIFICATION  
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